

**The Kentucky Board of Ophthalmic Dispensers**  
**Meeting Minutes**  
**September 9, 2015**

A regular meeting of the Kentucky Board of Ophthalmic Dispensers was conducted September 9, 2015, at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Granville Smith, Chairman  
Dr. Jim Luckett  
Melanie Abner, Secretary  
Dr. James Patterson  
Dorothy Newberry

Occupations and Professions Staff Present

Gordon Slone, Executive Director  
Robin Vick, Administrative Supervisor  
Megan Woodson, Board Administrator

Members Absent

Others Present

Marcus Jones, Assistant Attorney General

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Call to Order

Chairman Smith called the meeting to order at 9:56 a.m.

Approval of Minutes

Ms. Abner made a motion to approve the meeting minutes from the July 15, 2015 meeting. Dr. Luckett seconded that motion and it carried.

Review of Financial Statements

The Board reviewed their financial statements from the months of July and August 2015.

O&P Report

Mr. Slone informed the board of the current events of O&P including the departure of Board Administrator, Lindsey Melton. Lindsey's boards have been redistributed until a replacement can be hired. Mrs. Woodson will cover the Board of Ophthalmic Dispensers, Robin Vick will cover the Board of Certification of Professional Geologist, and Lucie Duvall will cover the Applied Behavior Analyst Licensing Board. Mr. Slone also advised that O&P management met with Janice Tones, the new Deputy Director, Office of State Budget Director, on August 4<sup>th</sup> give her an appreciation of the work that O&P and the licensing boards perform. Mr. Slone believes this meeting will help assist in communications with the Governor's Office regarding budgetary matters. Mr. Slone also advised that Susan Ellis has been working on budget projections for the next biennial budget. Mrs. Ellis' projections indicate the board going into a deficit for the upcoming fiscal year, July 2016 through June 2017. Mr. Slone recommended the board address this deficit by raising licensing and renewal fees. Mr. Slone advised that online license renewals are expected to run much more smoothly this year as many issues from the previous year have been addressed. A new payment system for online payments is also

expected to be implemented by Kentucky state government by the end of this calendar year. This system will allow payments by electronic check and credit cards. Fees for processing the payments include a \$1.00 fee for electronic checks and a 2.95% of the transaction total for credit cards. Mr. Slone also reminded the Board of the procedures used for travel reimbursement as well as ordering plaques for board member service.

### **Board Counsel Report**

Dr. Luckett motioned for the Board to begin a closed session at 10:48am pursuant to KRS 61.810 (1)(c) to discuss the settlement agreement in the complaint where an Optician faced criminal charges. Dr. Patterson accepted the motion and the motion carried.

Mr. Jones advised that the Optician agreed to the settlement agreement including a \$500 fine. Dr. Patterson made a motion for the Board to accept the settlement agreement as signed and accepted by the Optician. Ms. Abner seconded the motion and the motion carried.

Dr. Patterson made a motion to come out of closed session at 10:55am. Ms. Abner seconded the motion and the motion carried.

Mr. Jones presented the Dispenser's response to the subpoena previously issued by the Board. Ms. Abner made a motion to dismiss complaint case# 2015-01 as no regulatory violation of the law was found. Dr. Luckett seconded the motion and the motion carried.

An investigation of a potential unlicensed person working as an Optician concluded that the person is employed by a medical doctor which is an exception to the licensure requirement. Ms. Abner motioned to close the investigation. Dr. Patterson seconded the motion and the motion carried.

### **Ophthalmic Inspector Report**

Mr. Brentlinger was not present for the September meeting.

### **Licensure Status Report**

Mrs. Woodson reported there are currently 214 Apprentice Ophthalmic Dispensers, 593 active Ophthalmic Dispensers, and 115 Inactive Ophthalmic Dispensers.

### **Approval of Apprentice Applications**

Ms. Abner made a motion to approve the following Apprentice Applications:

1. Ambery Byassee – Eyewear Express, Paducah, KY
2. Laura Dinwiddie – Wal-mart, Russellville, KY
3. Dale Fulkerson – Pearle Vision, Lexington, KY
4. Rachel Knight – Wal-mart, Hazard, KY
5. Teri Manire – Visionworks, Paducah, KY
6. Anthony Allen – Sam's Club, Lexington, KY
7. Gordon Deapen – Sam's Club, Jeffersontown, KY
8. James Brentlinger – Pal Optical, Lexington, KY
9. Rebekah Evans – Helderman & Jacobs Vision Center, Mount Sterling, KY
10. Alicia Bayless – Lenscrafters, Louisville, KY

11. Michael Schurtranz – Lenscrafters, Louisville, KY

Dr. Luckett seconded that motion and it carried.

### **Approval of Practical Exam Applications**

Ms. Abner made a motion to approve the following Applications for Practical Examination:

1. Maurice Law – Wal-mart, Louisville, KY
2. Michelle Farris – Wal-mart, Oak Grove, KY
3. Issy Frye – Eyemart Express, Cincinnati, OH
4. Sharon Sapp – Costco Optical, Mobile, AL

Ms. Newberry seconded that motion and it carried.

### **Approval of Continuing Education**

There were no continuing education applications to review at the September meeting.

### **Additional Business**

James Morris, Executive Director of the ABO/NCLE, presented to the Board a version of the practical examination the ABO/NCLE is in process of developing.

### **Approval of Travel and Per Diem**

Ms. Abner made a motion to approve travel and per diem for members that attended today's meeting. Ms. Newberry seconded that motion and it carried.

### **Next Meeting**

The Board will meet again on Wednesday, November 18, 2015 at the Office of Occupations and Professions.

### **Adjournment**

Ms. Abner made a motion to adjourn the meeting at 12:22pm. Dr. Luckett seconded that motion and it carried.



Granville Smith, Chairman